



## 2020 Nomination Form

### NOMINATOR'S DETAILS

Complete this section if you are nominating an individual or organisation outside your own organisation or workplace.

Nominator name

---

Organisation (if applicable)

---

Phone

---

Email

---

Website (if applicable)

---

### AWARD CATEGORY

Please tick the relevant award category that you wish to nominate an organisation or individual for.

#### Organisational Categories

- Category 1 – Small organisation
- Category 2 – Medium organisation
- Category 3 – Large organisation
- Category 4 – Regional organisation
- Category 5 – Outstanding community-led collaboration leading to better community outcomes
- Outstanding achievement by an Aboriginal Community Controlled Organisation (leading to better community outcomes)

#### Individual Categories

- Category 7 - Above and Beyond
- Category 8 – Excellence in Leadership

**NOMINATING AN ORGANISATION**

If you are nominating an organisation, please fill out this section.

Nominated organisation's name

---

Program or service (if applicable)

---

Address

---

Contact name

---

Position title

---

Phone

---

Email

---

Website (if applicable)

---

ABN

---

Funding source

- Government funding
- Corporate funding
- Philanthropic funding
- Donations
- Other (please specify)

---

Total annual turnover (WA) as at 30 June 2019

---

Number of paid staff and/or volunteers in program or service

- Staff     Volunteers

---

Is this a self-nomination?

- Yes     No

---

### NOMINATING AN INDIVIDUAL

If you are nominating an individual, please fill out this section.

Nominated individual's name

---

Program or service (if applicable)

---

Address

---

Contact name

---

Position title

---

Phone

---

Email

---

Is this a self-nomination?

Yes     No

---

### REFEREE

Please provide contact details of referee or advocate who is able to make a direct comment on the contribution or service of the individual or organisation nominated.

Referee name

---

Phone

---

Email

---

Website (if applicable)

---

## **SELECTION CRITERIA**

Please write up to 750 words addressing the specific award criteria, explaining why the individual, organisation, program, or service is deserving of the award.

### **Categories 1 – 4**

Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:

- the level of creativity or innovation
- how it met a need or promoted change
- what processes were engaged, or commitment to best practice was demonstrated
- the positive outcomes achieved

### **Category 5**

Describe how the organisation has achieved improved outcomes for communities through collaborative approaches with community members and/or experts by experience. You will need to address

- how the organisation collaboratively engaged the community, or the commitment to better practice that was demonstrated
- the positive outcomes achieved for the community
- the outcomes measurement method used

### **Category 6**

Describe how the Aboriginal Community-Controlled Organisation has made a difference to its communities through its collaborative, innovative, or creative approach. You will need to address

- how the organisation collaboratively engaged the community, or the commitment to better practice that was demonstrated
- the positive outcomes achieved for the community
- the outcomes measurement method used

### **Category 7**

Describe how the individual has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address

- How is this person committed to the community and the people they serve
- Why this person shines above others

### **Category 8**

Describe how the individual has made a difference to their communities through collaborative, innovative, or creative practice. As part of the criteria you will need to address

- The innovation and guidance the individual has displayed in their leadership
- The significant improvement in the lives of people and community that has resulted from the individual's leadership
- How would you describe the legacy this individual's leadership will leave in the community

## REQUIRED DOCUMENTATION

In addition to the addressed selection criteria, you must provide supporting information with your nomination, up to 10MB in size, including

- Up to two high-resolution images relating to the community service organisation that can be used for promotional purposes
- A copy of organisation's income and expenditure statement

## ADDITIONAL DOCUMENTATION

You can choose to submit additional documentation that supports your nomination. This may include

- Photos
- Testimonials
- Articles

## DECLARATION

Please tick the boxes in the section relevant to your nomination to acknowledge that you accept this declaration.

### Organisational Nominations

This nomination includes an organisation's income and expenditure statement that I have obtained from the organisation.

I certify that all information and statements concerning this nomination are true and correct.

This application is approved by the Chairperson, President, or authorised delegate of the organisation.

I acknowledge that my information will be added to the WACOSS mailing list for the purpose of the awards.

I understand all nomination material and information remains the property of WACOSS.

I agree that award judges reserve the right to request additional information to support the nomination if required.

The nominated organisation understands that by submitting this form they agree to participate in media interviews and photo opportunities and approve the use of their story or any photographs to be used in marketing materials. They acknowledge that it is their responsibility to contact WACOSS in writing should they wish to withdraw this permission.

### **Individual Nominations**

- I certify that all information and statements concerning this nomination are true and correct.
  
- This application is approved by the nominated individual.
  
- I acknowledge that my information will be added to the WACOSS mailing list for the purpose of the awards.
  
- I understand all nomination material and information remains the property of WACOSS.
  
- I agree that award judges reserve the right to request additional information to support the nomination if required.
  
- The nominee understands that by submitting this form they agree to participate in media interviews and photo opportunities and approve the use of their story or any photographs to be used in marketing materials. They acknowledge that it is their responsibility to contact WACOSS in writing should they wish to withdraw this permission.

# 2020 AWARD CATEGORIES

## ORGANISATIONAL CATEGORIES

### Category 1

#### **Small organisation providing collaborative, innovative or creative programs or services**

Our small, often volunteer-run organisations are the backbone of WA's communities. Although small, they often make a difference to our lives in the biggest ways, providing essential and irreplaceable services. Recognise a small organisation that has made a positive difference to individuals, families, or communities, through its collaborative, innovative, or creative programs or services.

#### **Award Criteria**

1. To be eligible for this category, the organisation must have an annual turnover between \$5,000 and \$1,000,000 per year.
2. Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address
  - the level of creativity or innovation
  - how it met a need or promoted change
  - what processes were engaged, or commitment to best practice was demonstrated
  - the positive outcomes achieved

### Category 2

#### **Medium Organisation providing collaborative, innovative, or creative programs or services**

Medium organisations are often the quiet achievers of the community, this award recognises a medium-sized organisation that has made a positive difference to individuals, families or communities through its collaborative, innovative and creative programs or services.

#### **Award Criteria**

1. Organisation has an annual turnover between \$1,000,000 and \$6,000,000 per year.
2. Describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address
  - The level of creativity or innovation
  - How it met a need or promoted change

- What processes were engaged, or commitment to best practice was demonstrated
- The positive outcomes were achieved

### **Category 3**

#### **Large Organisation providing collaborative, innovative, or creative programs or services.**

Our large organisations have the resources to make significant contributions to our communities, and often include iconic and familiar brands. Recognise a large organisation that has made a positive difference to individuals, families, or communities through its collaborative, innovative and creative programs or services.

#### **Award Criteria**

1. Organisation has an annual turnover of more than \$6,000,000 per year.
2. Describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address
  - The level of creativity or innovation
  - How it met a need or promoted change
  - What processes were engaged, or commitment to best practice was demonstrated
  - The positive outcomes were achieved

### **Category 4**

#### **Regional Organisation providing collaborative, innovative, or creative programs or services**

Community Service organisations are the foundation of our vibrant and diverse regional, rural, and remote communities. They work in some of the harshest and most challenging environments. Recognise an organisation that is providing collaborative, innovative, or creative programs or services to their communities.

#### **Award Criteria**

1. Describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address
  - The level of creativity or innovation
  - How it met a need or promoted change
  - What processes were engaged, or commitment to best practice was demonstrated
  - The positive outcomes were achieved



## **Category 5**

### **Outstanding community-led collaboration leading to better community outcomes**

Strategies and solutions which begin with our strengths are important to establish pathways forward together. Our communities and/or experts by experience are consistently showing us that they have the experiences and insights to develop these solutions. Collaborations which feature genuine community-led design can achieve relevant, culturally safe, place-based and sustainable outcomes.

#### **Award Criteria**

1. Describe how the organisation has achieved improved outcomes for communities through collaborative approaches with community members and/or experts by experience. You will need to address
  - how the organisation collaboratively engaged the community, or the commitment to better practice that was demonstrated
  - the positive outcomes achieved for the community
  - the outcomes measurement method used

## **Category 6**

### **Outstanding achievement by an Aboriginal Community Controlled Organisation (leading to better community outcomes)**

Aboriginal Community-Controlled Organisations provide change for Aboriginal people, by Aboriginal people. They are the living embodiment of the aspirations of Aboriginal communities and their right to self-determination. The successful delivery of holistic and culturally appropriate services is the essence of ACCOs, and evidenced in the outcomes for Aboriginal people, their families, and communities.

#### **Award Criteria**

1. Describe how the Aboriginal Community-Controlled Organisation has made a difference to its communities through its collaborative, innovative, or creative approach. You will need to address
  - how the organisation collaboratively engaged the community, or the commitment to better practice that was demonstrated
  - the positive outcomes achieved for the community
  - the outcomes measurement method used

## **INDIVIDUAL CATEGORIES**

### **Category 7**

#### **Above and Beyond**

Staff in the community services sector work hard. The Above and Beyond award is a way to recognise and honour someone who has surpassed expectations, through their involvement in a community project, or their own contributions to the community services sector. The winner of this award will automatically be nominated for the Western Australian of the Year Award.

#### **Award Criteria**

1. Describe how the individual has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address
  - How is this person committed to the community and the people they serve
  - Why this person shines above others

### **Category 8**

#### **Excellence in Leadership**

Leaders have the influence and inspire, to develop a positive culture, and to make real change happen. The Excellence in Leadership award is for a leader who has demonstrated great innovation and guidance in their organisation or community, and has contributed to the significant improvement to the lives of people and communities they serve. The winner of this award will automatically be nominated for the Western Australian of the Year Award.

#### **Award Criteria**

1. Describe how the individual has made a difference to their communities through collaborative, innovative, or creative practice. As part of the criteria you will need to address
  - The innovation and guidance the individual has displayed in their leadership
  - The significant improvement in the lives of people and community that has resulted from the individual's leadership
  - How would you describe the legacy this individual's leadership will leave in the community