

2018 Nomination Form

Nominator's Details

Complete this section if you are nominating an individual or organisation outside your own organisation or workplace.

Nominator name	
Organisation (if applicable)	
Phone contact	
Email	
Website (if applicable)	

Choose a category for your nominations from the list below

Please tick relevant award categories you wish to nominate an organisation or an individual.

Organisational Categories

- Category 1** – Small organisation
- Category 2** – Medium organisation
- Category 3** – Large organisation
- Category 4** – Regional organisation
- Category 5** – Outstanding commitment to place-based services
- Category 6** - Outstanding contribution to improving outcomes for Aboriginal people

Individual Categories

- Category 7** - Above and beyond
- Category 8** – Excellence in leadership

Nominating an organisation

Organisation name	
Program or service (if applicable)	
Address	
Contact name	
Position title	
Phone contact	
Website	
Email	
ABN	
Funding Source	<input type="checkbox"/> Government funding <input type="checkbox"/> Business Support <input type="checkbox"/> Donations <input type="checkbox"/> Other, specify _____
Total annual turnover (WA) as at 30 June 2017	
Number of paid staff or volunteers in program or service	<input type="checkbox"/> Staff <input type="checkbox"/> Volunteers
Is this a self-nomination?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, please complete Section C)

Nominating an Individual

Individual's name	
Program or service (if applicable)	

Address	
Contact name	
Position title	
Phone contact	
Email	
Is this a self-nomination?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, please complete Section C)

Referee

Please provide contact details of referee or advocate who is able to make a direct comment on the contribution or service of the individual or organisation nominated.

Referee name	
Phone number	
Email	
Website (if applicable)	

Selection Criteria

Please write up to 750 words addressing the specific award criteria, explaining why the individual, organisation, program, or service is deserving of the award.

Categories 1, 2, 3 + 4:

1. Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - the level of creativity or innovation
 - how it met a need or promoted change
 - what processes were engaged, or commitment to best practice was demonstrated
 - the positive outcomes achieved.

Category 5:

1. Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - what processes were engaged, or commitment to best practice was demonstrated in creating place-based solutions or outcomes
 - the positive outcomes achieved.
2. Please detail how service users were central in the design, delivery, and outcome.

Category 6:

1. Please describe how the Aboriginal community-controlled organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - how the organisation engaged the community
 - the impact the organisation had in the community.

Category 7:

Please describe how the individual has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:

- how this person is committed to the community and the people they serve
- why this person shines above others.

Category 8:

Describe how the individual has made a difference to their communities through collaborative, innovative, or creative practice. As part of the criteria you will need to address:

- the innovation and guidance the individual has displayed in their leadership
- the significant improvement in the lives of people and community that has resulted from the individual's leadership
- the legacy this individual's leadership will leave in the community.

Required Documentation

In addition to the addressed selection criteria, you must provide supporting information with your nomination, up to 10MB in size, including:

- Up to two high-resolution images relating to the community service organisation that can be used for promotional purposes.
- A copy of organisation's income and expenditure statement

Additional Documentation

You can choose to submit additional documentation that supports your nomination. This may include:

- Photos
- Testimonials
- Clippings

Declaration

You must tick to acknowledge that you accept this declaration.

Organisational Categories

- This nomination includes an organisation's income and expenditure statement that I have obtained from the organisation.
- I certify that all information and statements concerning this nomination are true and correct.
- This application is approved by the Chairperson, President, or authorised delegate of the organisation.
- I acknowledge that my information will be added to the WACOSS mailing list for the purpose of the awards.
- I understand all nomination material and information remains the property of WACOSS.
- I agree that award judges reserve the right to request additional information to support the nomination if required.

Individual Categories

- I certify that all information and statements concerning this nomination are true and correct.
- This application is approved by the nominated individual.
- I acknowledge that my information will be added to the WACOSS mailing list for the purpose of the awards.
- I understand all nomination material and information remains the property of WACOSS.
- I agree that award judges reserve the right to request additional information to support the nomination if required.

Organisational Categories – Self-nomination

- I understand that by submitting this form I give my permission to participate in media interviews and photo opportunities and approve the use of my story or any photographs to be

used in marketing materials. I acknowledge that it is my responsibility to contact WACOSS in writing should I wish to withdraw permission.

Individual Categories – Self-nomination

I understand that by submitting this form I give my permission to participate in media interviews and photo opportunities and approve the use of my story or any photographs to be used in marketing materials. I acknowledge that it is my responsibility to contact WACOSS in writing should I wish to withdraw permission.

Categories

There are six award categories recognising organisations and two award categories recognising individuals for their exceptional work in the community services sector. Categories are either to acknowledge an organisation's contribution – their programs or services – or to acknowledge an individual's contribution. All individuals or organisations nominated must meet eligibility criteria – refer to each category below.

Organisational Categories

Category 1

Small organisation providing collaborative, innovative or creative programs or services

Our small, often volunteer-run organisations are the backbone of WA's communities. Although small, they often make a difference to our lives in the biggest ways, providing essential and irreplaceable services. Recognise a small organisation that has made a positive difference to individuals, families, or communities, through its collaborative, innovative, or creative programs or services.

Award Criteria

2. To be eligible for this category, the organisation must have an annual turnover between \$5,000 and \$500,000 per year.
3. Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - the level of creativity or innovation
 - how it met a need or promoted change
 - what processes were engaged, or commitment to best practice was demonstrated
 - the positive outcomes achieved.

Category 2

Medium organisation providing collaborative, innovative, or creative programs or services

Medium organisations are the quiet achievers of the community. This award recognises a medium-sized organisation that has made a positive difference to individuals, families or communities through its collaborative, innovative and creative programs or services.

Award Criteria

1. To be eligible for this category, the organisation must have an annual turnover between \$500,000 and \$5,000,000 per year.
2. Please describe how the organisation has made a difference to its communities through its collaborative, innovative or creative approach. As part of the criteria you will need to address:
 - the level of creativity or innovation
 - how it met a need or promoted change
 - what processes were engaged, or commitment to best practice was demonstrated
 - the positive outcomes achieved.

Category 3

Large organisation providing collaborative, innovative, or creative programs or services.

Our large organisations have the resources to make a difference in our communities and often include iconic and familiar brands. Recognise a large organisation that has made a positive difference to individuals, families or communities through its collaborative, innovative, and creative programs or services.

Award Criteria

1. To be eligible for this category, the organisation must have an annual turnover of more than \$5,000,000 per year.
2. Please describe how the organisation has made a difference to its communities through its collaborative, innovative or creative approach. As part of the criteria you will need to address:
 - the level of creativity or innovation
 - how it met a need or promoted change
 - what processes were engaged or commitment to best practice was demonstrated
 - the positive outcomes achieved.

Category 4

Regional organisation providing collaborative, innovative, or creative programs or services

Community service organisations are the foundation of our vibrant and diverse regional, rural and remote communities. They work in some of the harshest and challenging environments.

Recognise an organisation that is providing collaborative, innovative or creative programs or services to their communities.

Award Criteria

Please describe how the organisation has made a difference to its communities through its collaborative, innovative or creative approach. As part of the criteria you will need to address:

- the level of creativity or innovation
- how it met a need or promoted change
- what processes were engaged, or commitment to best practice was demonstrated
- the positive outcomes achieved.

Category 5

Outstanding commitment to collaborative place-based services or solutions

Place is the new frontier. Place-based services and solutions are not limited to geographical location, but represent a community. Place is how engagement or involvement or change transpires. Recognise an organisation that has implemented effective programs or services that incorporate community feedback and advice on place-based solutions. Place-based solutions cannot happen in a vacuum, collaboration between other services, business, or community members is essential.

Award Criteria

3. Please describe how the organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - what processes were engaged, or commitment to best practice was demonstrated in creating place-based solutions or outcomes
 - the positive outcomes achieved.
4. Please detail how service users were central in the design, delivery, and outcome.

Category 6

Outstanding contribution to improving life in communities by an Aboriginal organisation

Aboriginal community-controlled organisations provide change for Aboriginal people, by Aboriginal people. They are the living embodiment of the aspirations of Aboriginal communities and their need for self-determination. Recognise an Aboriginal community-controlled organisation that has successfully delivered holistic, culturally appropriate services. An organisation that has created positive change for Aboriginal people, their families, and communities, through innovation and effective partnerships.

Award Criteria

2. Please describe how the Aboriginal community-controlled organisation has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:
 - how the organisation engaged the community
 - the impact the organisation had in the community.

Individual Categories

Category 7

Above and beyond

Staff in the community services sector work hard. This award recognises and honours someone who has surpassed expectations through their involvement in a community project, or own contributions to the community services sector. Finalists for this award will automatically be nominated for the Western Australian of the Year Award.

Award Criteria

Please describe how the individual has made a difference to its communities through its collaborative, innovative, or creative approach. As part of the criteria you will need to address:

- how this person is committed to the community and the people they serve
- why this person shines above others.

Category 8

Excellence in leadership

Leaders have the influence and inspire, to develop a positive culture, and to make real change happen. This award recognises a leader who has demonstrated great innovation and guidance in their organisation or community, and has contributed to the significant improvement to the lives of people and communities they serve.

Award Criteria

Describe how the individual has made a difference to their communities through collaborative, innovative, or creative practice. As part of the criteria you will need to address:

- the innovation and guidance the individual has displayed in their leadership
- the significant improvement in the lives of people and community that has resulted from the individual's leadership
- the legacy this individual's leadership will leave in the community.